

Folk Camps Council Meeting 6th January 2022

19.30-20.50 on Zoom

Present:

Rebecca Boram
Liz Cooper
Anne Guthrie
Sue Malleson
Claire Mycock
Sarah Richardson (left 20.25)
Patrick Self
Paul Weir
Kerstin Jewell

Agenda

1. Apologies for absence
2. Approval of Minutes 21st November 2021
3. Matters arising and open actions
4. Administration report (incl. finance report)
5. Craft Break 2022
6. H&S booking conditions
7. Credits policy
8. Any other business
9. Next meeting

1. Apologies for absence

Apologies were received from Jenny Hopper, Anthony Keen, Graham Clements and Steve Porritt.

2. Approval of Minutes 21st November 2021

Approval of the minutes of 21st November 2021 was proposed by PW, seconded by SM and passed unanimously.

3. Matters arising and open actions

Action – Finance Working Group to sort out how to simplify accounting

Action - KJ to start using QuickBooks ASAP
Handover should have happened by 15th February 2022.

Action – KJ, JH, RB, PS, SR to check the wording about their Working Group (s) on the website and to update if necessary.

The working weekend should take place in person if possible. SM requested Council debates the necessity for face-to-face meetings bearing in mind the cost.

Action – Council to decide date and venue for the working weekend on Slack, KJ to start

A caterers meeting is planned to take place.

Action – JH to organise and inform Council about it

Action – Contractor Liaison Working Group to find a new Equipment Manager by the beginning of summer 2022, therefore the job should be advertised by the end of January 2022

Action – KJ to ask Sarah Hardy from Lightwater Accountants to provide Folk Camps with a registered address

Action – KJ to inform James de Frias about the change

At the AGM 2021 the topic about a possible insurance for Folk Camps was raised. Cat McGill suggested “Making Music”.

Action – SR to find out more

4. Administration report (incl. finance report)

KJ updated Council on financial position and camp bookings.

PS handed over 6 boxes of Folk Camps history to KJ. KJ will go through to find out what is there but can not store them indefinitely. PW offered a possible solution for a couple of years with payment.

5. Craft Break 2022

Council decided to send a survey to booked campers to find out their feelings, to help council decide what H&S conditions should apply

Action – SM and PW to draft and put to council

Action – KJ to send

6. H&S booking conditions

Decision deferred until after the Craft Break.

7. Credits policy

Draft policy is on Slack.

Action – All council to re-read to be able to make a decision next meeting.

8. AOB

Cat McGill notified the Outreach Working Group of a presentation from EFDSS called FolkSafe about safeguarding. LC has enrolled.

9. Next meeting

Next Council meeting Thursday 20th January 2022 at 19.30