

Folk Camps Council Meeting 12th July 2022

19.30-21.00 on Zoom

Present:

Rebecca Boram
Liz Cooper
Anne Guthrie
Anthony Keen
Sue Malleson
Claire Mycock
Sarah Richardson
Patrick Self
Paul Weir
Jenny Hopper
Graham Clements (from 19.35)
Kerstin Jewell
Chris Jewell

Agenda

1. Apologies for absence
2. Approval of Minutes 15th June 2022
3. Matters arising and open actions
4. Administration report
5. Health & Safety / Covid policy
6. Summer Marquee Camps / Staff Dropouts
7. Mileage rates Staff and Contractors
8. 2023 summer sites
9. Any other business
10. Next meeting

1. Apologies for absence

Apologies were received from Steve Porritt.

2. Approval of Minutes 15th June 2022

Approval of the minutes of 15th June 2022 was proposed by SM, seconded by PW and passed with 8 for and 1 abstention.

3. Matters arising and open actions

Action – Finance Working Group to sort out how to simplify accounting is ongoing

Action – KJ to receive the export of QuickBooks from Marcus de Frettes to store in file system

Action – KJ to backup cloud version periodically

Action – KJ to ensure 3 people of the Finance Working Group have access

Action – Contractor Liaison Working Group to find a new Equipment Manager by the beginning of summer 2022

Action – PS to compose a mass email about the Craft Break to the whole mailing list after the summer break

All staff should keep a look out for potential apprentice staff at their camp.

Council members at camp should check that wardens and caterers are filling in the H&S check lists each week, and double sign it.

Action - week 1 LC, week 2 PW, week 3 CM and week 4 PS

4. Administration report

KJ updated Council on financial position and camp bookings. The warden package has been sent out and the information emails for Staff are prepared. Progress in entering QuickBooks transactions, nearly up to date. Toddington Village Hall is booked for the AGM and Reunion on 19th Nov 2022 and 25th Nov 2023.

5. Health& Safety / Covid policy

The caterers have had a meeting and it was suggested that mask wearing in the kitchen should be encouraged, but ultimately at the caterer's discretion.

Action – JH to buy good quality masks

Action – PS to write information email to campers

Action – PS to write PR email to entire mailing list

Action – PS and PW to adjust Covid-19 policy for website

Action – PS and KJ to put on website

6. Summer Marquee Camps /Staff Dropouts

Various issues were discussed, and replacements were suggested.

Action – PW to follow up

Action – KJ to do the paperwork

7. Mileage rates Staff and Contractors

After discussion it was decided that because of increasing petrol prices because of the war in Ukraine, the staff and council rate would be increased to £0.35 per mile backdated to include camps from April 2022 with a review at the working weekend. Proposed SM Seconded SR. Passed unanimously.

8. 2023 summer sites

Still looking for a summer 2023 site.

SM has tried various big estates without success. Still trying to make contact with Hulver.

Gower would need planning permission and the water situation sorting out.

Knockerdown might be an option.

Further work on it after the summer camps.

9. Any other business

Action – Working Groups to prepare reports for Working Weekend.

10. Next meeting

Working Weekend from Sept 23 – 25th 2022 at The Austen Academy, Basingstoke RG24 9BP